

The Patch in Potterne Community Interest Company
19 Whistley Road, Potterne, Wiltshire SN10 5QY
Minutes of Annual General Meeting
Held Sunday, 15:00, 30 June 2024 @ Potterne Village School

Present: Robin Jéquier, Robert (Bob) Berry, John Chandler, Andy Huntley, Paul Moss, Gill Berry (co-opt),
Teresa Chandler, Sabine Moss, Abigail Rimmer, Ash Smith, Geoff Palmer.

Apologies: Jackie Sawyer, Steve Sawyer, Fi Thom

| | | Action |
|----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| 1. | Opening statement: Robin Jéquier welcomed everyone to the meeting and gave fire and safety brief. Apologies were taken and noted. | |
| 2. | Acceptance of minutes of previous AGM: No amendments were raised. Robert proposed the minutes were accepted, Second John Chandler. All agreed. | |
| 3. | <p>Directors Report:</p> <p>Governance During the past year John Chandler, Andrew Huntley and Paul Moss were appointed as directors. The Board now comprises a total of 5 directors. Robert W Berry, John Chandler, Andrew Huntley, John (Robin) Jéquier, Paul Moss. Please refer to our website for directors information and what they bring to the CIC.</p> <p>Structural Survey During the year a Structural Survey and preliminary Fire Safety Inspection were conducted - the building was declared “in remarkably good condition for its age”. There will be some inevitable costs for repairs, refurbishment.</p> <p>Land Registry UK Confirmation has finally been received that the premises is registered with Land Registry UK, a necessity prior to conveyance. Ideally we would like to complete the purchase by the end of August.</p> <p>Fundraising Work continues apace to raise working capital for the purchase, subsequent refurbishment and initial running costs. A substantial funding application has therefore been submitted to the Community Ownership Fund, which is now in temporary “purdah” until after the 4 July general election.</p> <p>Business Plan and Finance The most recent Case for Support and Business Plan is downloadable on The Patch website; printed copies will be available at the AGM. It includes progress on fundraising and contains detailed projections of income and expenditure (www.thepatchinpotterne.org.uk).</p> <p>Annual Accounts Annual accounts for the CIC as at 31 May 2024 have been drafted.</p> | |
| 4. | <p>Financial Report The Lloyds bank balance at the Year End (May 2024) was £74,824.69. The bank balance to date, 19 June 2024, is £74,778.69 the difference being due to outgoing payments to: Companies House – Confirmation Statement £34.00 Potterne Community Fete – Table Hire £5.00 Lloyds Bank Service Charge - £7.00. If you have any questions please ask.</p> | |
| 5. | <p>Q&A</p> <p>Geoff Palmer AP no longer an option as Wiltshire Council have taken up a ready-made school for the purpose. Response: If money comes in from the government we would be able to purchase the building It is suggested the ceiling tiles remain as they assist with the acoustics of the rooms. Response: If any area the Café would be the most likely one to be vaulted.</p> | |

| | | Action |
|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| 5cont | <p>Q&A continued</p> <p>Ash Smith What is the expected date to get the project running Response: Unknown at this stage as we are still fundraising. Rooms will be refurbished and opened in stages, slow and steady to get it right.</p> <p>Withdrawal of money from Potterne Parish Council was queried: An explanation was given. It is not a good time following COVID and the current economy. Paul Moss stated there remains a core of people who are supportive. E.g. the village community fair.</p> <p>Sabine Moss A tenant in the School House? A volunteer with the Patch could be good however a tenant outside the Patch may not be so good. Response: We could chose to rent out to business (local, hot desking, or some days a week).</p> <p>Charity Status: No change at the moment but it is being considered for the future.</p> <p>Abigail Rimmer Is the purchase price to remain unchanged? Response: The Church has accepted and agreed to sell to the Patch at £105,000.</p> <p>What is the exit Strategy if purchase does not go ahead? Response: The directors are looking into this should the purchase not go ahead. The money in the bank is our only asset. This is on the directors' agenda.</p> <p>Where is the boundary between the Reading Rooms and the School? Response: Access through the gate and over the easement will remain. This does not include the Children's Crèche.</p> <p>Andy Huntley What time scale do we give ourselves? Response: This will be a board matter for discussion and is dependent on the election results.</p> <p>Abigail Rimmer Is Potterne Parish Council supportive of the project in principle? Response: Some of the funds have been spent on other projects however the PPC are still holding a large sum of money.</p> <p>Note: The high wall on the church is now a highways issue.</p> <p>John Chandler: John proposed a vote of thanks to Robert and Robin. All agreed.</p> | |
| | <p>Signed _____</p> <p>Date: _____</p> | |