

The Patch in Potterne Community Interest Company
19, Whistley Road, Potterne, Wiltshire
Minutes of Board meeting held 15:00 on 07 May 2024
Venue: Potterne School.

Present: Robert Berry (RB), Robin Jequier (RJ), John Chandler (JC), Andrew Huntley (AH), Paul Moss (PM), Gill Berry (GB) Co-opt.

Apologies: None

	Minutes	Action	Action
1.	Chair for this meeting: Robin Jequier (RJ) proposed Bob Berry (RB) was appointed chair for this meeting. In future we will rotate around the directors. All agreed		
2.	Welcome: RB thanked everyone for attending and welcomed our new directors. Signing of consent papers took place. John Chandler (JC) and Paul Moss (PM) details are already updated on Companies and Andy Huntley (AH) were updated on Companies House today. AH to send update for the website	All to note AH	
3	Finance: Gill Berry (GB) advised the Lloyds bank balance is £75,026.88. RJ advised we have been promised £3,000.00 by the Area Board around January/February 2024 taking our total to around £78,000.00 on paper. The purchase price to us is £105,000.00 plus costs and funds. AH asked who is responsible for the day to day running expenses of the building. RJ confirmed it is the current trustees until the conveyance has completed. RB Thanked RJ for his hard work in raising the funds.	All to note RJ	
4.	Conveyance: RJ advised the meeting the Salisbury Diocese Trustees confirmed they will honour the £105,000.00 agreement. Their solicitors, Parker Bullen of Salisbury have now sent a request to register the property with the Land Registry asking this to be fast tracked so it is possible the conveyance could be completed end of May or June 2024. Due to the delays by vendor Potterne Parish Council withdrew their £30,000.00 however we can ask them again for some funds. If we approach the Parish Council for funds we may need a vote from the village. We have approached the Community Ownership Funds who have funds available to help communities across the UK to take ownership of assets at risk of closure. Applications began April 2024. If unsuccessful we may need to hold out hands up and say we are not able to continue and refer to our constitution which states the money should go to a similar organisation or stay within the community Note: Our solicitors are Wilsons Solicitors LLP, Salisbury	All to note	
5.	Business Plan: Our business plan is based on certain assumptions and has been submitted to community fund raising and includes our Case For Support. Please download this and let us have your suggestion. Our Business Plan can be downloaded from this page: https://www.thepatchinpotterne.org.uk/	All to note	
6.	Core activity proposal of The Patch in Potterne - RB: After listening to comments and conversations regarding the use of the venue it has become clear that there must be central theme of activity that everything else is connected to, in one way or another. There have been a few suggestions on what to use the school for including, a café, schooling, life learning, health and welfare and youth/child activities. Many of these, of course, are being served by other venues and organisations. So, what we will have to do is to look at the pros and cons of the place itself first Pros : <ul style="list-style-type: none"> · It's a Multi-functional building with good services. · Good car parking · Building in a good state of repair · Central to village with good pedestrian access · Visually significant position 	All to note	

		Action
8.	<p>Where is the energy coming from?</p> <p>Due to the delay in purchasing some time has passed since we asked the village what they wanted to see at the venue. In order to gather this information we need to complete another survey asking what the village would like to see.</p> <p>We will require flyers, suggested list of things we can do.</p> <p>There is a need to attract volunteers and build teams.</p> <p>JC suggested the new directors stated their position and where they were coming from.</p> <p>JC: John joined as a CIC Director in 2024. He has lived in the Potterne area for 50 years. He is a farmer and well-known locally. His community experience includes Chairmanship of the local Royal British Legion branch, oversight of the village Youth Club and the general care of several other village amenities. John has a wide network of contacts and local knowledge which will greatly assist in identifying potential asset users and recruiting volunteers.</p> <p>AH: Good working partnership alongside JC. His areas of expertise are health and safety, fire awareness, risk assessments, protocols and methods of procedures.</p> <p>PM: A former horticultural worker and retired primary school teacher. He is an active member of the village Youth Club Committee, an author, and a specialist in meditation and mindfulness. Paul's experience in education and working with young people will be invaluable, as will his passion for village life and levelling up within the community.</p> <p>RJ: Fully endorsed what everyone has said. Robin is a retired army officer, fundraising consultant and author, and has made great strides in the company finances with a substantial rise in the capital pledges and gifts of support.</p> <p>Fundraising will have to continue after the purchase.</p> <p>We need to update website, business and ongoing projects.</p> <p>RB: Bob Berry is a founding Director of the Community Interest Company whose vision and inspiration is driven by a love of the former school building and what could be achieved in it. Along with his wife Gill he is a traditional English Folk Musician. After a spell in the army Bob became a building restoration specialist. He therefore brings artistic understanding, practical skills and know-how to our project. He has lived in Potterne since 1987 and has excellent social and business links in the area.</p> <p>Ideas: We need ideas to raise and generate money to keep the project sustainable. .</p> <p>Working with police and crime. Outreach grant is available to support this.</p> <p>IT support</p> <p>Well-being opportunities</p>	
9.	AGM: Send out notification advising change of time and venue/ 15:00 30 June 2024 at the Potterne School building	
10.	Next meeting to be held before AGM.	
11.	Meeting finished at 16:44	
12.	Date and venue of next board meeting to be decided.	
	<p>Signed:</p> <p>Dated:</p>	